

FAREHAM

BOROUGH COUNCIL

EXECUTIVE MEMBER DECISION (EXECUTIVE LEADER)

Date: Wednesday, 6 September 2023

Time: 12.15 pm

Venue: Executive Meeting Area - Civic Offices

Executive Member: Councillor S D T Woodward, Executive Leader



1. Report Published

Non-Key Decision(s)

- (1) **Amendments to the Areas of Executive Portfolio Responsibility (Pages 3 - 8)**



A WANNELL
Chief Executive Officer

www.fareham.gov.uk
25 August 2023

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FAREHAM

BOROUGH COUNCIL

Report to the Executive Leader for Decision 06 September 2023

Portfolio:	Executive Leader
Subject:	Amendments to the Areas of Executive Portfolio Responsibility
Report of:	Assistant Director (Democracy) & Deputy Monitoring Officer
Corporate Priorities:	Constitution

Purpose:
To consider revisions to the areas of Executive responsibility to Executive members for the remainder of the 2023/24 municipal year.

Executive summary:
The Council's Standing Orders with respect to Meetings allows the Executive Leader to determine the areas of executive responsibility and to discharge Executive functions in accordance with S9E Local Government Act 2000 (SO 31 & 32).

The current list of Executive responsibilities is attached as Appendix A to this report.

The Executive Leader gives notice that he intends to implement the revisions to the list of executive responsibilities, as attached at Appendix B to this report, with effect from 07 September 2023:

Recommendation/Recommended Option:
It is recommended that the Executive Leader approves the amendments to the Executive portfolios as set out in Appendix B to this report.

Reason:
To secure the effective administration of Council business.

Cost of Proposals:
There is no cost to this proposal.

Risk Assessment:

There are no risk considerations in relation to this report.

Appendices: Appendix A – Current list of Executive Portfolio responsibilities
Appendix B – Proposed list of Executive Portfolio responsibilities.

Reference papers: Fareham Borough Council Constitution

Background papers: None

Appendix A – Current Portfolios

Policy and Resources

- Financial Strategy
- Corporate Vision and Priorities
- Capital and Revenue Budgets
- Public Consultation
- Public Relations
- Council Tax
- Commercial Property Portfolio
- National Non Domestic Rates (NNDR)
- Procurement
- Estate Management
- Economic Development
- Community Action Teams
- Daedalus Vision
- Debt Recovery
- Town Centre Regeneration
- Equalities
- ICT and Personnel
- Performance Management (including Systems Thinking)

Planning and Development

- Planning Policy
- Flooding and Coastal Management
- Local Plan
- Development Design
- Tree Management
- Transportation Liaison
- Parking Strategy
- Building Conservation
- Community Infrastructure Levy (CIL)
- Welborne
- Sustainability and Climate Change
- Biodiversity

Leisure and Community

- Leisure Strategy
- Play Areas
- Fareham Leisure Centre
- Holly Hill Leisure Centre
- Fareham Live
- Westbury Manor Museum
- Community Centres
- Activities for Children and Young People
- Community Development
- Town Centre Events
- Community Grants
- Youth Activity Funding
- Community Service Level Agreements

Housing

- Housing Strategy
- Homelessness
- Council Housing - Regeneration
- Council Housing - Construction
- Housing Options
- Housing Advice
- Housing Benefits
- Housing Allocations
- Tenancy and Leaseholder Management
- Housing Grants and Home Improvements
- Maintenance of Council Housing Stock
- Liaison with Social Housing Providers
- Housing Estate Management

Health and Public Protection

- Environmental Health
- Community Safety
- Air Quality
- Enforcement - (litter, fly tipping, graffiti, abandoned vehicles, unauthorised encampments)
- Contaminated Land
- Car Parks and Parking Enforcement
- Dog Control
- Pest Control
- Emergency Planning
- Health and Safety
- Public Health
- Building Control Partnership
- Street Naming and Numbering
- NHS Liaison
- Local Land Charges
- Food Safety
- Cemeteries and Crematorium

Streetscene

- Waste Collection
- Vehicle Fleet
- Recycling
- Street nameplates
- Green Waste
- Fareham in Bloom
- Street Cleaning
- Public Conveniences
- Bus Shelters and Benches
- Parks, Open Spaces and Grounds Maintenance
- Sports Pavilions, Pitches, Greens and Courts
- Countryside Rangers
- Henry Cort Sculpture Park - Maintenance
- Allotments

Appendix B – Proposed Portfolios

Policy and Resources

- Finance Strategy
- Corporate Vision and Priorities
- Capital and Revenue Budgets
- Communications and Customer engagement
- Council Tax
- Commercial Property Portfolio
- National Non-Domestic Rates (NNDR)
- Procurement
- Estate Management
- Economic Development
- Solent Airport @ Daedalus Vision
- Debt Recovery
- Town Centre Regeneration
- Equalities
- ICT and Personnel

Planning and Regeneration

- Planning Policy and Local Plan
- Flooding and Coastal Management
- Development Design
- Transportation Liaison
- Parking Strategy
- Building Conservation
- Community Infrastructure Levy (CIL)
- Welborne
- Sustainability and Climate Change
- Biodiversity

Leisure and Community

- Leisure Strategy
- Play Areas policy
- Leisure Centres
- Fareham Live
- Westbury Manor Museum
- Community Centres
- Activities for Children and Young People
- Community Development
- Town Centre Events
- Community Grants
- Community Service Level Agreements

Housing

- Housing Strategy
- Homelessness
- Council Housing – Construction, Regeneration and Maintenance
- Housing Options
- Housing Advice
- Housing Benefits
- Housing Allocations
- Tenancy and Leaseholder Management
- Housing Grants and Home Improvements
- Liaison with Social Housing Providers
- Housing Estate Management

Health and Public Protection

- Environmental Health
- Community Safety
- Air Quality
- Enforcement - (litter, fly tipping, graffiti, abandoned vehicles, unauthorised encampments)
- Contaminated Land
- Car Parks and Parking Enforcement
- Dog Control
- Pest Control
- Emergency Planning
- Health and Safety
- Public Health
- Building Control Partnership
- Street Naming and Numbering
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Streetscene

- Waste Collection
- Vehicle Fleet
- Recycling
- Street nameplates
- Green Waste
- Fareham in Bloom
- Street Cleansing
- Public Conveniences
- Bus Shelters and Benches
- Parks, Open Spaces and Grounds Maintenance
- Sports Pavilions, Pitches, Greens and Courts
- Countryside Rangers
- Public Realm Maintenance
- Allotments
- Tree Management